

APPENDIX

Holyland Catholic Parishes of St. John the Baptist, Visitation of the Blessed Virgin Mary & St. Isidore the Farmer Pastoral Council Johnsburg, Marytown, Mt. Calvary, St. Cloud, St. Joe, Wisconsin January 5, 2016

MEMBERSHIP

- 3.1 The Council shall have 12 members.
- 3.2 The Council shall have the following *ex officio* members: Pastor & Associate Pastor.
- 3.3 The Council shall have 6 at-large representatives selected from and by the membership of the parishes.

NOMINATION AND SELECTION OF NEW MEMBERS

- 4.3 The Council shall follow the nomination and selection process as outlined:
 - a. **Education of Parishioners.** We will use the bulletin, bulletin inserts and messages from the pulpit to educate parishioners regarding the pastoral council and the role of members of the council.
 - b. **Nomination.** We will create a task force of the pastoral council to seek out possible members of the council. We will also provide a form for parishioners to fill out suggesting names or offering themselves for consideration.
 - c. **Notification of Nominees.** The task force will discuss and then bring to the council potential nominees. They will then be contacted and asked if they are willing to serve.
 - d. **Nominee Orientation.** Nominees will be invited to attend a meeting of the council. Member of the council and the pastor will discuss with them the role of a council member.
 - e. **Slate of Nominees.** The pastoral council will select a slate of nominees to present to the parish.
 - f. **Facilitation of the Selection Process.** There will be a vote of the parish memberships after Communion on a given Sunday.
- 4.4 The selection of new members of the Council shall be by election.

OFFICERS

- 5.4 The Vice-Chair serve the Pastoral Council.

- b. Vice-Chair acts as Chair in the absence of the Chair and becomes Chair in the event of a vacancy on the part of the Chair.

MEETINGS

- 6.1 Council meetings shall be held 6 times per year. Additional meetings may be called if needed. The Holyland Catholic Parishes are consolidated into a single Council with representation from each parish.

COMMITTEES

- 11.1 The Council shares committees with each of the parishes in these areas of mission. Prayer & Worship, Christian Formation, Human Concerns, Pastoral Care. The following Standing Commissions/Committees of the Council shall be known as:

- a. Prayer & Worship.
- b. Christian Formation.
- c. Human Concerns.
- d. Pastoral Care.
- e. Holyland Catholic School Advisory Council.

- 11.4 The Council selects liaisons to each standing commission to attend the meetings.

COMMITTEE GUIDELINES

- 12.4 **Membership.** The recommended number of commission members is 7 to 12 members.

- a. Members serve a three year renewable term.

- 12.5 **Officers.** Each committee shall have a chair, a vice-chair, and a secretary.

- a. Acting as Chair in the absence of the Chair and becoming Chair in the case of vacancy.

AMENDMENTS

- 13.1 The Council Appendix may be amended at any regular or special meeting by consensus or a two-thirds vote of the Council and confirmation by the pastor.

SUBMISSION OF APPENDIX COPY TO THE ARCHDIOCESE

- 14.1 A copy of the appendix should be submitted to the Office for Planning and Councils whenever changes are approved. The copy is placed in the parish or cluster file. The appendix should be reviewed on a regular basis usually in conjunction with the development of a new pastoral plan for the parish or cluster.